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OC-M-75-120  
5 March 1975

MEMORANDUM FOR: OC Equipment Board Members  
SUBJECT : OC Equipment Board Agenda Items

1. It is intended that the OC Equipment Board provide a forum of senior OC officers to consider the allocation of resources and the formulation of policy as it applies to equipment and material. In order for the Board to function as intended it is necessary that each resource manager bring appropriate items before the Equipment Board in a timely fashion.

2. Some examples of items appropriate for Board review are as follows:

a. Recommendations for standardization of equipment for OC use.

b. Recommendations for declaring OC equipment obsolete, obsolescent, surplus, etc.

c. Review and validation of development project proposals in support of the OC staff or covert communications mission.

d. Plans for the procurement of OC equipment for both covert and staff network support.

e. In general, any planned expenditures of major OC resources or changes in OC policy applicable to resource management.

3. The Board normally meets on the second Tuesday of each month. You are encouraged to call the secretary (currently [redacted] to arrange for agenda items.

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Chairman, OC Equipment Board

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